



Come and join our team!

Sharks Community Trust is the official charity of Sale Sharks, the only professional Rugby Union club in the North West. Our purpose is to use our sport to provide life changing opportunities in education, health, and wellbeing.

We are committed to:

- Introducing rugby to people of all ages and abilities
- Igniting and encouraging passion for our sport
- Teaching vital skills
- Tackling inequality
- Uniting diverse groups
- Supporting the most vulnerable

We work hard every day to deliver our mission to inspire, support and deliver change to communities to people of all ages and abilities.

We work with over 12,000 people annually in three key areas: Community Engagement, Education and Rugby Development. Our highly skilled, dynamic and passionate team now deliver over 50 community projects that change the lives of a huge spectrum of people across the North West; from children and young people right through to senior citizens.

We believe the North West is a home to extraordinary people like you. If you share our values of being *passionate, Inclusive, respectful, kind, fun and proud*, **this is your chance to be part of our story!**

The charity is now looking to recruit to the role of **Education Tutor** to work on the Trust's new **Sharks on Track Alternative Provision Programme**.

Benefits of working for Sharks Community Trust

Sharks Community Trust expects professionalism, enthusiasm and dedication from its staff team. In return, you will get the following:

Sharks Community Trust Employee Benefits	
Uniform	Everyone will receive an allocation of Sale Sharks kit annually based on their role
Pension	All employees will be enrolled in the Trust's pension scheme and the Trust will match your contribution up to 3%
Annual Leave	Everyone is entitled to 20 days holidays plus all bank holidays and extended days over Christmas*. This allocation increases after three years' service. *Rugby Coaching staff will secure these extended days in the New Year due to delivery between Christmas Day and New Year's Day
Club Shop Discount	Discount in the club shop to an agreed allowance
Gym access	Access to the Sale Sharks High Performance Centre gym
Match Tickets	Access to Sale Sharks home matches for both the men's and women's team
CPD	Opportunity to develop yourself through a range of external and in house training
Work Phone or Mobile Phone Allowance	Depending on your role at the Trust, you will either receive a work phone to complete your role or a phone allowance. Phone allowance ranges from £10-£20 per month
Flexible Admin Working location	As agreed with line manager, admin work can be completed flexibly
Management	Supportive and encouraging management group

Details of role

Job Description			
Job Title:	Education Tutor for Alternative Provision	Contractual status:	Full-time
Hours of work:	37.5 hours per week	Starting Salary:	£24,000
Location:	Eccles Rugby Club, Salford	Reporting to:	Education Programme Manager
Closing date:	5pm Friday 23 rd July <i>We reserve the right to interview suitable candidates before this date.</i>	Interview date:	TBC

Job Summary:

As an Education Tutor for the Alternative Provision programme for Sharks Community Trust you will be responsible for development, delivery and assessment of all education elements of the new Sharks On Track Alternative Provision programme. This programme is designed to engage KS3 and KS4 children who struggle to engage with mainstream education, providing English and Maths up to GCSE, vocational qualifications, life skills sessions and engaging enrichment projects.

The successful candidate will have responsibility to plan, deliver and assess all elements of English and maths and other Qualifications delivered as part of the On Track programme, as well as working with the Education Officer to recruit young people onto the programme, develop work experience placements and support participants into their next steps at 16.

The Education Tutor will work alongside the Education Officer who will have responsibility for recruitment, registration, induction and engagement for all learners.

Role and Responsibilities:

There are a number of key aspects to this role. The successful candidate will;

- Plan and deliver all aspects of Functional Skills and GCSE English and Maths and Level 1 and Level 2 vocational qualifications including; development of schemes of work, session planning, initial assessment, programme timetabling, tracking systems and timetabled session delivery.
- Develop and deliver issue-based and life skills sessions (e.g. drug and alcohol awareness, improving mental wellbeing, developing healthy relationships) developed in conjunction with the Education Programme Manager.
- Co-ordinate and deliver enrichment and sport projects linked to the programme and learner aims and requirements, including work placement opportunities.
- Keep accurate attendance and monitoring records for all sessions and contribute to the gathering and analysis of evaluation information on the systems for activities and individuals within those activities.
- Support the Education Officer in recruiting participants onto the project, including developing and maintaining strong relationships with referral organisations.
- Support learner registration through completion of initial assessments English and Maths and completion of learner registration paperwork.
- To work with referral partners, schools, Safer Neighbourhood Teams, Youth Groups and other local agencies to support ongoing participation, engagement and achievement by participating young people.

- Provide progress reports on the learners' progress to the Education Manager, Quality Assurance Manager and referral partners at regular intervals.
- Support the Education Officer to ensure participants' progress onto effective and appropriate next steps.
- Ensure subject knowledge and knowledge of qualification requirements is up to date in line with requirements of training providers and the Department of Education.
- Any other relevant duties as required by the employer.

It is key to this role that candidates:

- Understand and implement the Trusts' Safeguarding policy, procedures and best practice guidelines and to use this understanding to ensure safe working practices, appropriate reporting of concerns and contribute positively to a safe environment
- Continuously evaluate the success and standards of their work and that of others, through rigorous self and departmental reflection and analysis. This includes creating a CPD plan.
- Are able to work flexible and unsociable hours where this is required by the role.
- Demonstrate the Sharks Community Trust values at all times.
- Promote Sharks Community Trust and Sale Sharks brand and ethos in a professional and positive manner.
- Be committed to applying and promoting equality, diversity and inclusion across Sharks Community Trust and comply with all Charity policies and procedures.

Person Specification		
Criteria	Essential	Desirable
Qualifications	Teaching Degree with QTS or equivalent A positive attitude towards professional development and their own learning	Level 1 or 2 sports coaching award in any sport Assessor or IV awards
Experience and Skills	Proven ability to plan and deliver high quality classroom-based activities Experience of working with young people. Experience of assessment, monitoring and evaluation An understanding of safeguarding procedures.	Experience of working with NEET or hard to reach young people. Experience of working in a community outreach setting. Experience of managing external partnerships and reporting on agreed KPI's
Personal Attributes	A passion for the community and making a difference. An ability to inspire others.	

	<p>A friendly, positive 'can do' and courteous attitude.</p> <p>A commitment to the aims, vision and values of Sharks Community Trust</p> <p>Ability to work within a team and foster good working relationships.</p> <p>Excellent organisation and time management skills</p> <p>Excellent communication and motivation skills</p> <p>Willingness to work flexible hours</p> <p>Full driver's license and use of a vehicle</p>	
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Sharks Community Trust is an equal opportunities employer and encourages applications from all sections of the community. The successful candidate will undergo an enhanced DBS check to work with children and vulnerable adults and employment will only be offered if a clear check and suitable references are received back.

***Please note only candidates selected for interview will be notified.**